

Week 2 CheckPoint Assignment Resource

INSTRUCTIONS: The CheckPoint for Week 2 requires you to write an analysis of collaborative and individual writing processes. This is a relatively brief assignment but requires some careful thought and clear writing in order to earn all of the available points.

FREQUENTLY ASKED QUESTIONS (FAQs)

Q: I don't get it. Seriously I don't get it. What do you want me to do? (Or variations on this theme.)

A: Identify and explain at least 3 advantages and 3 disadvantages of the collaborative writing process. Include in your paper at least two situations where it would be better to write as an individual.

Q: What does "collaborative writing" mean?

A: "Collaborative Writing" is identified by a group of people who all work on the same project. For example, many textbooks are written by multiple authors. Each author is equally responsible for the work in most cases though there is often one writer that leads the project.

Q: Can I use a list of bullet pointed advantages and disadvantages?

A: No. The paper must be written in regular paragraph form and should be clear and persuasive.

Q: Does the paper need to have an introduction and a conclusion?

A: All paper requirements are listed in the grading rubric located in the Course Materials area. It is important to make a list of all of the requirements to make sure they are present in your assignment.

Q: Does my paper have to have all of the APA parts?

A: Yes. Your paper should be properly formatted with a cover page, page numbers, correct font, correct spacing, etc.

Q: Where do I find out about collaborative writing and individual writing?

A: The reading assignment for this week in the course text book does an excellent job of providing all of the relevant details for the paper. If you are inclined to read more about the subject I encourage you to do research at the University of Phoenix online library.

Q: Can you provide a sample of what the paper should look like?

A: Sort of. I have included a basic layout that you can use for the assignment but you may want to use a different kind of layout if you choose. There are many ways to complete this assignment correctly.